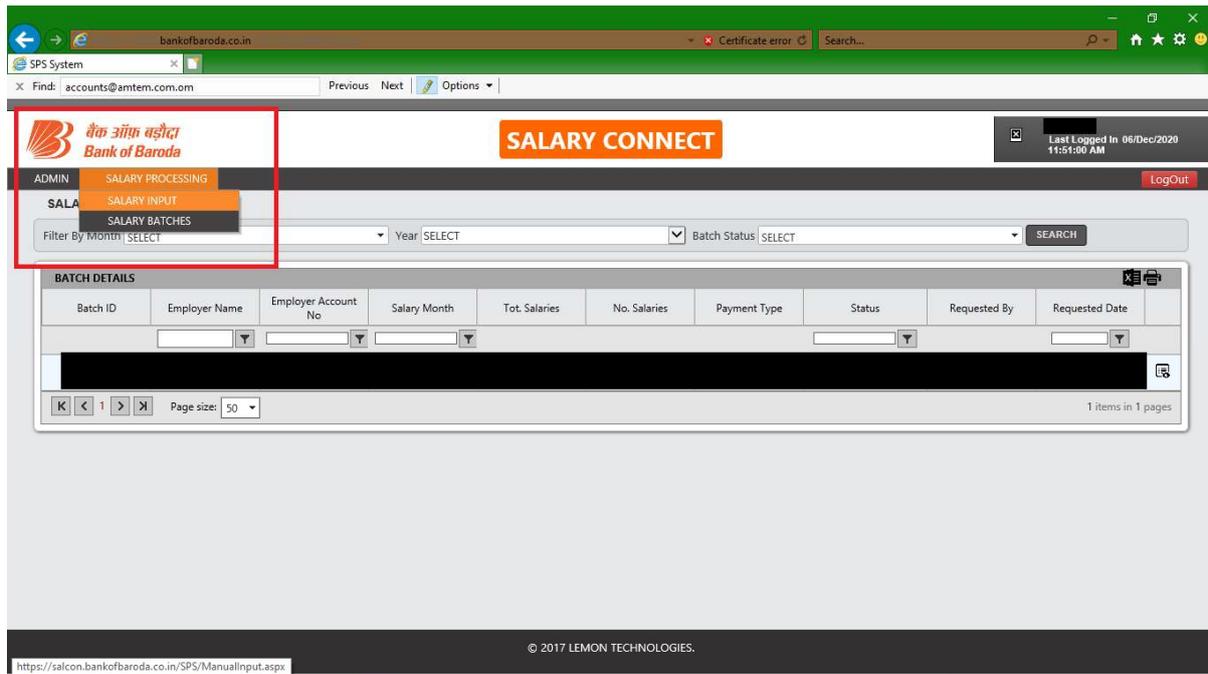


Salary Portal Salary Upload steps

1. Login to the URL <https://salcon.bankofbaroda.co.in/WebForms/Login.aspx> from internet explorer. You would have received this URL in email received from bank. Please note that this application is compatible only with Internet explorer. So kindly access this application from using Internet explore
2. Enter the username and password shared by the bank through email on the login screen. The username will be your email ID shared to the bank. The same will be present in the email shared by the bank. You will have to enter your CR number as well to login to the system
3. After login, click the option Salary Input under the menu Salary Processing



4. On the salary input page, you can click on **Download Template**. This will download a sample template in which the salary needs to be uploaded on the portal.
5. You need to enter the salary details in the excel template. The fields and details which needs to be filled are as below

Field	Detail	Sample Value
EmployeeIDType	Resident Card will be the ID type. Default value will be C	C
EmployeeID	The resident card number of the employee	16578542

EmployeeName	Name of the Employee	Mohammed Amaan
EmployeeBankBIC	BIC code of the bank where the employee has the account	
EmployeeAccount	Employee account number	354784521452156
EmployeeNoofWorkingdays	Number of days the employee worked for the month	30
EmployeeNetSalary	Net Salary of the employee	350
EmployeeBasicSalary	Basic Salary of the employee	100
EmployeeExtrahours	Number of hours extra in case If employee worked overtime	2
EmployeeExtraincome	Extra income paid for the extra hours worked	250
EmployeeDeductions	In case any deduction	0
EmployeeSSDeduction	Employee SS Deduction	
EmployeePaymentDetails	Remark in case of any	

6. Once the salary details are added in excel, enter the details in the Salary input screen. In Salary File field upload the excel created in the above step
7. If the salary file and details are entered correctly you will have a button Submit to WPS which will send the file to the Bank. In case of any error you can see a label, View Error which will show you what the error is.

The screenshot shows the 'SALARY CONNECT' interface on the Bank of Baroda website. The page title is 'SALARY BATCH CANCELLED'. Key information includes:
- Batch ID: 201000008
- Batch Status: [Redacted]
- Total Records: 1
- Net Salary: 0.000
- Payer: [Redacted]
- Employer: [Redacted]
- Batch Type: OTHERS
- Input Type: FILE UPLOAD
- Submission Date: 12/3/2020
- Salary Month: Dec 2020
- A 'View Errors' button is highlighted with a red box.
- The 'SALARY DETAILS' table is empty, with the message 'No records to display.'
- The page footer shows 'Page size: 50' and '0 items in 1 pages'.

8. After submitting the Salary successfully to the bank, you will have to download the Salary Letter generated by the portal and present it to the bank for requesting to process the salary with CBO

In case of any issue faced with the portal please contact at 24817373/24817563 or email at oman@bankofbaroda.com