

## Salary Portal Salary Upload steps

1. Login to the URL <https://salcon.bankofbaroda.co.in/WebForms/Login.aspx> from internet explorer. You would have received this URL in email received from bank. Please note that this application is compatible only with Internet explorer. So kindly access this application from using Internet explore

Dear Sir / Madam,

Your Password has been created successfully,with Username: [REDACTED] and password: [REDACTED]

Please click here to [Login](#)

Regards

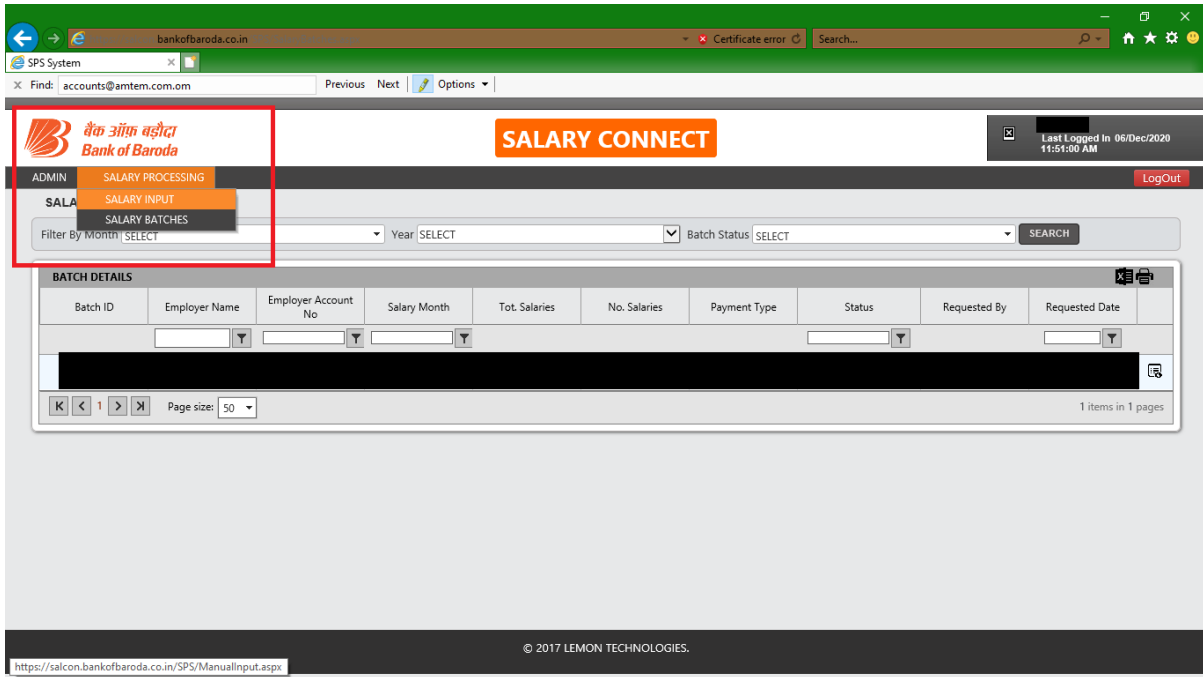
Admin

Bank Of Baroda

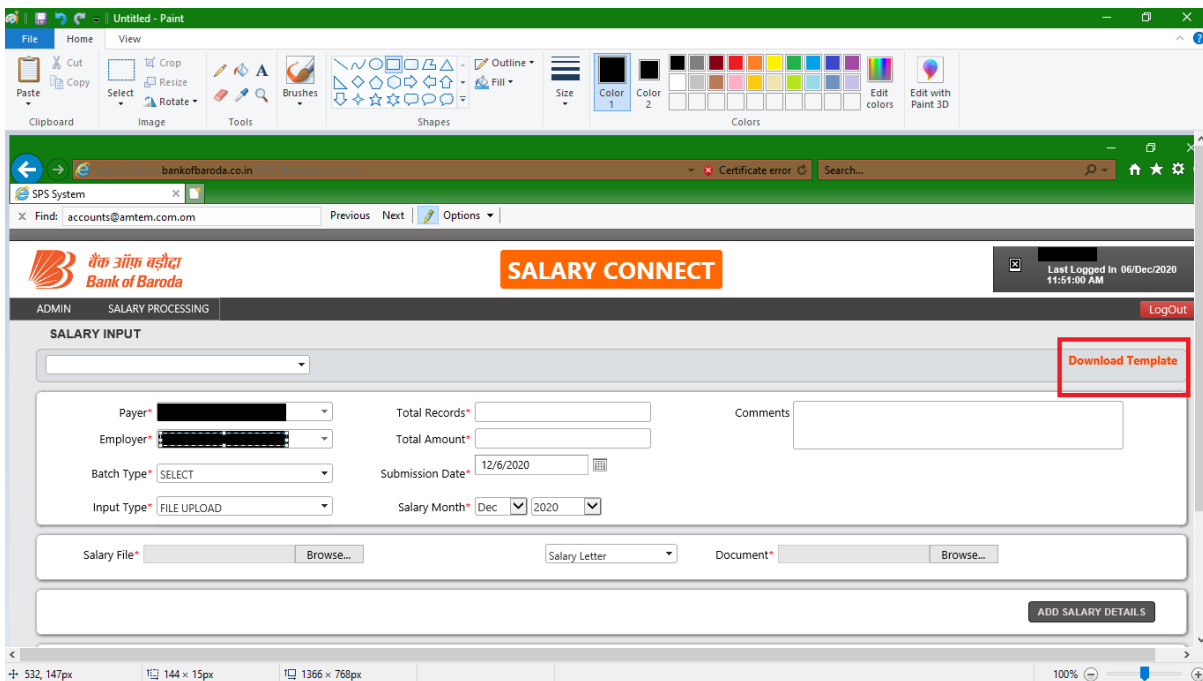
2. Enter the username and password shared by the bank through email on the login screen. The username will be your email ID shared to the bank. The same will be present in the email shared by the bank. You will have to enter your CR number as well to login to the system

The screenshot shows a web browser window displaying the 'SALARY CONNECT' login page for Bank of Baroda. The page features the bank's logo on the left and three input fields on the right for 'Email\*', 'Password\*', and 'CR Number'. Below these fields are 'LOGIN' and 'CANCEL' buttons. The footer of the page indicates '© 2017 LEMON TECHNOLOGIES.' The browser's address bar shows the URL 'https://salcon.bankofbaroda.co.in/WebForms/Login.aspx' and a 'Certificate error' warning. The search bar contains 'accounts@amtem.com.om'.

3. After login, click the option Salary Input under the menu Salary Processing



- On the salary input page, you can click on **Download Template**. This will download a sample template in which the salary needs to be uploaded on the portal.



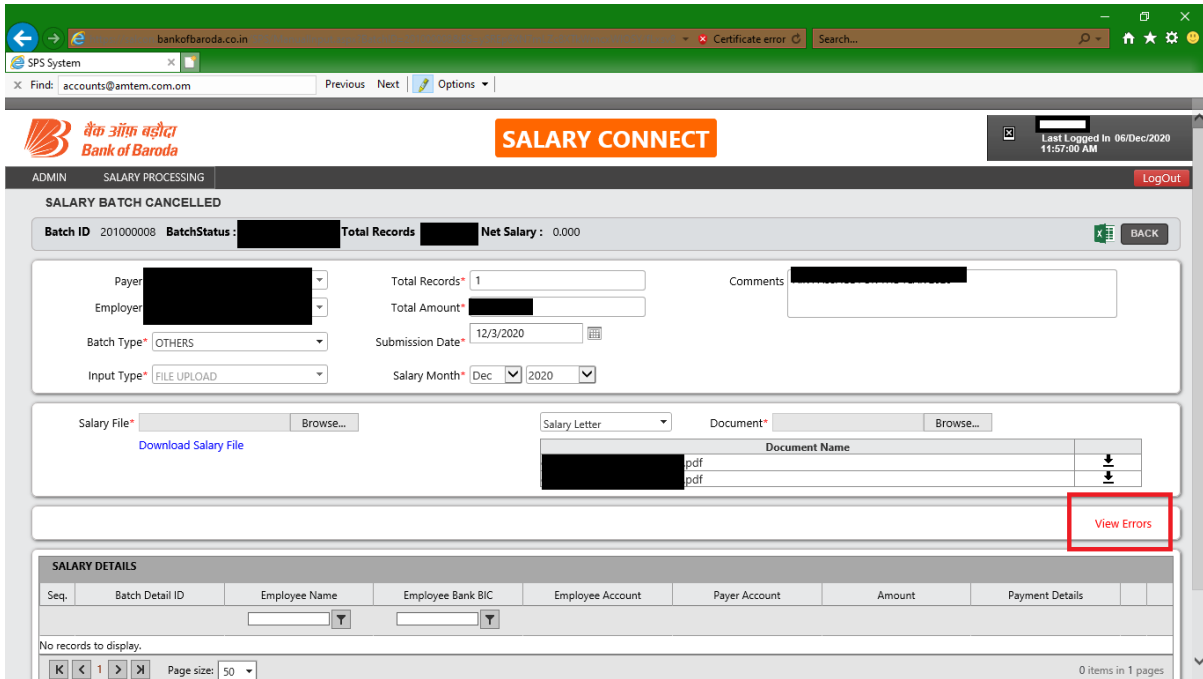
- You need to enter the salary details in the excel template. The fields and details which needs to be filled are as below

Field	Detail	Sample Value
EmployeeIDType	Resident Card will be the ID type. Default value will be C	C
EmployeeID	The resident card number of the employee	16578542

EmployeeName	Name of the Employee	Mohammed Amaan
EmployeeBankBIC	BIC code of the bank where the employee has the account	
EmployeeAccount	Employee account number	354784521452156
EmployeeNoofWorkingdays	Number of days the employee worked for the month	30
EmployeeNetSalary	Net Salary of the employee	350
EmployeeBasicSalary	Basic Salary of the employee	100
EmployeeExtrahours	Number of hours extra in case If employee worked overtime	2
EmployeeExtraincome	Extra income paid for the extra hours worked	250
EmployeeDeductions	In case any deduction	0
EmployeeSSDeduction	Employee SS Deduction	
EmployeePaymentDetails	Remark in case of any	

6. Once the salary details are added in excel, enter the details in the Salary input screen. In Salary File field upload the excel created in the above step

7. If the salary file and details are entered correctly you will have a button Submit to WPS which will send the file to the Bank. In case of any error you can see a label, View Error which will show you what the error is.



- After submitting the Salary successfully to the bank, you will have to download the Salary Letter generated by the portal and present it to the bank for requesting to process the salary with CBO

